

SUBJECT: COMMUNITY SERVICE BOARD MEMBER
APPOINTMENTS AND LENGTH OF TERMS

EFFECTIVE
DATE: 03-31-11 (replaces 03-31-05)

APPROVED BY:

Reviewed (no changes): _____

Executive Director

POLICY

The purpose of this policy is to describe the mechanism used for appointing and reappointing Board members. Board members are appointed by local county governing authorities.

PROCEDURES

1. The regular term of office of Board members is three years, O.C.G.A. 37-2-6(h).
2. Per by-laws dated September 28, 2004, there are no term limits governing the length of service of any board member.
3. The Chair of the Board or designee will notify the Chair of the Board of County Commissioners ninety days in advance of the anticipated expiration of the term of a member of the Board. Immediate notification shall be made if a vacancy occurs in mid-term.
4. If the CSB has a recommendation for the vacancy, the name will be forwarded to the Board of County Commissioners for their consideration.
5. The Chair or designee will advise the Board of Commissioners regarding the demographics and qualifications desired from the appointment.
6. Upon notification by the Board of County Commissioners that an appointment has been made, the Executive Director will contact the appointee to begin the orientation process.