

MCINTOSH TRAIL
COMMUNITY SERVICE BOARD

POLICY NO. 1013
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SUBJECT: STRATEGIC AND OPERATIONAL PLANNING

EFFECTIVE
DATE: 03-31-05 (replaces 06-28-02)

APPROVED BY:

Reviewed (no changes): 02-02-10 _____

Executive Director

POLICY

It is the policy of McIntosh Trail Community Service Board to conduct strategic and operational planning on an annual basis.

PROCEDURES

Strategic, long-range and operational plans will be developed. Planning will include developing a method to provide the needed budgetary and resource allocations. Strategic planning will involve the Leadership Team, the governing board, and other managers as indicated.

Strategic, long-range and operational plans will be communicated to all employees of the organization in a variety of ways. Methods include, but are not limited to, publishing in the "Trail Talk", addressing in General Orientation, direct written information disseminated to staff and face to face presentations by senior managers to staff within the organization.

The agency's Strategic Planning Process Methodology and current year's plan can be found in The Organization Plan.

Reference: JCAHO Chapter LD