

MCINTOSH TRAIL
COMMUNITY SERVICE BOARD

POLICY NO. 1108
PAGE 1 OF 1

SUBJECT: DANGEROUS ABBREVIATIONS, ACRONYMS AND SYMBOLS
NOT TO BE USED

EFFECTIVE
DATE: 04-20-11 (replaces 10-01-07)

APPROVED BY:

Reviewed (no changes): _____

Executive Director

POLICY

McIntosh Trail CSB has identified and adopted the Joint Commission Organization's (JCO) official "Do Not Use" List of abbreviations. These abbreviations have been identified as being easily confused with other abbreviations and could lead to tragic consequences. McIntosh Trail CSB agrees to use the "Do Not Use" List in accordance with and support of the 2005 National Patient Safety Goal 2B. This list is included in FormsDoc.

Additionally, McIntosh Trail CSB will prohibit the use of the following abbreviations: DC, D/C, SC, SS, and SQ.

SCOPE

All clinical, non-clinical and medical staff who document in a consumer's record.