

SUBJECT: Safe Environment/Renovations/Construction

EFFECTIVE

APPROVED BY:

DATE: 03-31-11 (replaces 11-01-07)

Reviewed (no changes): \_\_\_\_\_  
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Executive Director

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POLICY

It is the policy of McIntosh Trail CSB that all buildings in which consumers are housed overnight or receive treatment are designed to provide a safe, accessible, effective and efficient environment of care. When renovations are needed for existing buildings or there is construction of new buildings, the following will occur:

PROCEDURE

1. There will be a written plan(s) for improvement that addresses all Life Safety Code (LSC) deficiencies indicating the corrective actions fully explained in writing, the total cost of corrective actions with a description of the source, availability and commitment of funds, the timetable of events to complete the plan(s) for improvement, all Interim Safety Measures have been implemented and are currently enforced.
2. During construction/renovation of building(s) the following eleven Interim Life Safety Measures (ILSM) will be used to temporarily compensate for the hazards posed by existing LSC deficiencies or construction activities.
  - a. Ensure that exits provide free and unobstructed egress. Staff is made aware and trained to use alternate exits if necessary. Means of egress in construction areas will be inspected daily.
  - b. Ensure free and unobstructive access for emergency forces.
  - c. Ensure fire alarm, detection systems are not impaired. A temporary system shall be provided if needed. Temporary systems will be checked monthly.
  - d. Ensure that temporary construction partitions are smoke-tight and built of noncombustible or limited combustible materials.
  - e. Provide additional fire fighting equipment and training for staff.
  - f. Prohibit smoking in or adjacent to all construction areas.
  - g. Develop and enforce storage, housekeeping, and debris-removal practices that reduce the flammable and combustible fire load of the building to the lowest level necessary for daily operations.
  - h. Conduct a minimum of two fire drills per shift per quarter.
  - i. Increase hazard surveillance of buildings, grounds, and equipment, with special attention to excavations, construction areas, construction storage, and field offices.
  - j. Train staff when structural or compartmentalization features of fire safety are compromised.
  - k. Conduct organizationwide safety education programs to ensure awareness of any LSC deficiencies, construction hazards and these ILSM.
3. Maintain current record drawings (or documents) that address all structural features of fire protection.