

HEALTH AND SAFETY COMMITTEE

APPROVED BY:

EFFECTIVE

DATE: 03-31-11 (replaced 02-02-10)

Reviewed (no changes): _____

Executive Director

POLICY

It is the policy of McIntosh Trail Community Service Board to have a Health and Safety Committee to oversee the environment of care. It shall be appointed by the Executive Director. The membership will be composed of the Lead Nurse, IT staff member, and representative from each disability and facilitated by the Health and Safety Officer.

PROCEDURE

1. The Health and Safety Committee shall meet quarterly or as needed.
2. The duties of the Health and Safety Committee shall be as follows:
 - a. Collection, evaluation, and management of information about deficiencies and opportunities for improvement in the environment of care.
 - b. Review summaries of deficiencies, problems, failures, and user errors related to managing:
 1. Safety;
 2. Security;
 3. Hazardous materials and waste;
 4. Emergency management;
 5. Life safety;
 6. Medical equipment;
 7. Utility systems; and
 8. Other environmental considerations.
 - c. Develop, implement and monitor the Management of the Health and Safety Plan, which includes the training of staff.
 - d. Implement and monitor Health and Safety Committee recommendations.
 - e. Give a written quarterly report to the Executive Director on the results of the monitoring, pertinent findings, and recommendations. (The Executive Director is responsible for reporting to the Community Service Board.)
 - f. To apply reasonable interpretations of CARF standards in recognizing and recommending abatement of hazards.
 - g. To participate in the development of safety policies, procedures and to review all safety policies annually.
 - h. To assure the maintenance, review and reporting or records/reports are consistent with the goals for assuring compliance with safety policies.
 - i. Identify and communicate one or more performance improvement activities at least annually to the Performance Improvement Committee.