

SUBJECT: FIRST AID AVAILABILITY

EFFECTIVE

DATE: 09-16-09 (replaces 11-19-07)

APPROVED BY:

Reviewed (no changes): 04-23-10 \_\_\_\_\_  
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Executive Director

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POLICY

It is the policy of McIntosh Trail Community Service Board that a First Aid Kit will be available in every facility.

PROCEDURE

1. The First Aid Kit shall contain the following:

Alcohol	Eye Wash
Antibacterial Antibiotic Cream	Scissors
(e.g. Neosporin)	Tweezers
Spill Kit	CPR Shield
Spill Clean-up Kit	Oval Eye Pads
H2O2 Hydrogen Peroxide	Gauze Pads
Antiseptic Wash	Cotton Balls/Sterile
Latex Gloves	Band-Aids
First Aid Tape	4"x4" or 3"x3" Sterile Pads
Elastic Bandage	Red Cross First Aid Manual

2. The contents are to be checked quarterly by the site monitor to assure completeness or to remove expired medications or deteriorated materials.
3. The inventory form (in Administrative forms section of FormDOCS) will be maintained with the First Aid Kit.
4. The first aid kit must be easily accessible. Sites will have the first aid kit sign visible on the container and in the area storing the first aid kit. The labeled container is placed in a designated location. The container is not to be placed behind a locked door.

References: JCO EC