

SUBJECT: Management of Weapons

EFFECTIVE  
DATE: 03-08-11 (replaces 09-16-09)

APPROVED BY:

Executive Director

Reviewed (no changes): \_\_\_\_\_  
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POLICY

It is the policy of McIntosh Trail Community Service Board to prohibit any type of weapon or explosive in/or on any premise/site which is leased, owned, and occupied by the organization. Weapons will be defined as guns, knives, and in certain circumstances other implements which could be utilized to inflict injury or bodily harm to self or others, such as box cutters, razors, screwdrivers, files, scissors, and etc. The only exception is law enforcement agencies engaged in the performance of their duties.

PROCEDURE

1. If a consumer or employee/volunteer/intern/contract brings any type of weapon or explosive on site, the supervisor will be notified immediately and will make immediate arrangements with the local law enforcement agency to remove the weapon or explosive and, if the situation indicates, the individual. The site plan for disaster preparedness, Policy 1214, will be implemented immediately for the safety and protection of all other consumers and staff.
2. For residential/housing consumers, the consumer signed housing agreement will include a clause prohibiting any type of weapon or explosive in their housing setting. If the individual is unwilling or unable to remove the weapon/explosive, the housing supervisor will be notified immediately and will make immediate arrangements with the local law enforcement agency to remove the weapon/explosive and the individual if the situation indicates.
3. For consumers living in an apartment leased by the agency, weapons or explosives are prohibited, but items that would normally be used in a household, such as razors, screwdrivers, kitchen knives, scissors, are acceptable.