

MCINTOSH TRAIL
COMMUNITY SERVICE BOARD

POLICY NO. 2023
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SUBJECT: ORGANIZATIONAL ETHICAL CONDUCT

EFFECTIVE
DATE: 02-05-10 (replaces 04-01-05)

APPROVED BY:

Executive Director

Reviewed (no changes): _____

POLICY

McIntosh Trail CSB recognizes it has an ethical responsibility to the consumers and communities it serves. The organization depends on the following: Mission Statement; Staff Code of Ethical Behavior and Integrity; Consumer Rights; Business/Financial/Marketing Ethics and Integrity; Staff Relationships with Consumers; and CSB By-laws to provide a consistent ethical framework for its specific business operations, including admission practices.

Employees are to report their concerns/complaints about ethical issues to members of the Ethics Committee or their supervisors. Employees reporting suspected ethical misconduct or violations will not be reprimanded or disciplined unless the employee knowingly and intentionally reports that which is false or misleading. Every effort is made to maintain the confidentiality of the reporting employee's name. However, the reported information may not be kept confidential if it is related to legal, consumer/staff protection, or other risk/liability issues.

Reference: JCO Chapter RI

Attachments:

- No. 1 Mission Statement
- No. 2 Staff Code of Ethical Behavior/Integrity
- No. 3 Consumer Rights
- No. 4 Code of Business/Financial/Marketing Ethics and Integrity
- No. 5 CSB By-Laws "Conflict of Interest" Section