

SUBJECT: CLINICAL PRIVILEGES FOR CONTRACTED
LICENSED INDEPENDENT PRACTITIONERS

EFFECTIVE
DATE: 02-15-10 (replaces 04-01-05)

APPROVED BY:

Executive Director

Reviewed (no changes): _____

POLICY

It is the policy of McIntosh Trail CSB to grant contracted licensed independent practitioners (LIP's) clinical privileges based upon qualifications and competencies required.

PROCEDURE

1. The agency shall state as part of the contractual agreement with the licensed independent practitioner the qualifications, training, experience, license, registration and/or certification, and competencies required. The requirements shall be attached to the contract.
2. The program manager shall additionally attach to the contract a Clinical Activities Approval Form based upon the qualifications and competencies required. See Attachment #1. The Clinical Activities Form will be forwarded to the UM Coordinator for approval.
3. The licensed independent practitioner shall be responsible, before the contract is fully agreed upon, for providing his/her credentials (education, training, experience, licensure, registration and/or certification, and knowledge and skills required as related to clinical privileges). This will be further processed by the program manager regarding verification of licensure.
4. Once the contract between the licensed independent practitioner and the program manager is agreed upon, the licensed independent practitioner shall only perform those clinical privileges outlined in the scope of services portion of the approved contract.
5. The licensed independent practitioner will be granted temporary approval, not to exceed one hundred and twenty (120) days, to perform those clinical activities granted pending outcome of primary source verification. The Personnel Manager will be responsible for obtaining primary source verification application from the LIP. Primary source verification will reoccur every two years. (Refer to Policy #3062 for primary source verification procedures.)
6. The agency, through the performance management activities, shall systematically monitor and evaluate the LIP's performance according to the clinical privileges attached to the contract and demonstrated competencies on an annual basis. The performance activities shall include clinical records reviews, utilization reviews, medication usage reviews, and specific performance improvement plans.

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PROCEDURE (Continued)

7. A licensed independent practitioner shall request in writing additional or alternate clinical privileges, but the LIP shall follow procedure #3 in providing the required qualifications and competencies required. The agency shall be responsible for identifying such qualifications and competencies through the Human Resources Department.
8. If the request for additional or alternate clinical privileges is granted by the Human Resources Manager, then the approved privileges will be added to the existing approved clinical privileges attached to the LIP's contract.
9. The renewal of the contract and clinical privileges will be based upon the agency conducting a reappraisal (through peer reviews and performance improvement activities) as to the LIP's demonstrated competencies; specifically, the LIP's knowledge and skills and effectively performing the approved clinical privileges.
10. If a contract licensed independent practitioner is denied requested clinical privileges, then the individual can submit a letter of appeal within thirty (30) calendar days of receipt of the denial to the Personnel Manager in order to request a hearing. The Personnel Manager will in turn submit the appeal to the Executive Director in order to set up a hearing date regarding specifics of the appeal. The findings, results, and decisions of the hearing will be communicated to the practitioner, within thirty (30) calendar days of the hearing, in order for the individual to respond to said written communication.

ATTACHMENT:

Licensed Independent Practitioner Clinical Activities Form

Reference: JCO HR